

	Dollars	Cents
1. Taxable Earnings paid all employees subject to Marietta City Income Tax. <sup>1.7%</sup>	\$	
2. Actual Tax Withheld in Period for City Income Tax.	\$	
3. Adjustment of Tax for Prior Period.	\$	
<b>LATE PAYMENT FEES</b>		
4. Interest .5% Per Month. Penalties 50% of the Amt. of Unpaid Tax.	\$	
5. Late filing Penalty \$25.00 per month, not to exceed \$150.00.	\$	
TOTAL	\$	

I hereby certify that the information and statements contained herein are true and correct.

(Signed) \_\_\_\_\_

(Official Title) \_\_\_\_\_

Date

THIS RETURN MUST BE FILED ON OR BEFORE THE DUE DATE SHOWN BELOW. MAKE CHECK OR MONEY ORDER PAYABLE TO: **MARIETTA INCOME TAX DEPARTMENT**

FOR PERIOD ENDING

DUE ON OR BEFORE

**MAIL TO: CITY OF MARIETTA  
Income Tax Department  
301 PUTNAM STREET  
MARIETTA, OHIO 45750  
(740) 373-4032**

Notify Income Tax Department promptly of any change in ownership or name and address shown above  
**TAX DEPARTMENT COPY**

**INSTRUCTIONS**

If previous calendar year exceeded \$2399.00, or if total in any month of proceeding calendar quarter exceeded \$200.00, you must file a monthly withholding due the 15th day of the following month.

IF AMOUNT IS OWED REMITTANCE MUST ACCOMPANY THIS STATEMENT. Make check or money order payable to: Marietta Income Tax Department. Paid check will be your receipt.

If receipt is desired, return both copies of this statement with self-addressed envelope.

**DO NOT REMIT CASH BY MAIL.**

Authority: Chapter 183 Codified Ordinance of Marietta, Ohio

Notify Income Tax Department promptly of any change in name, address or filing status.